

# Advanced Business Manager Pty Ltd



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Email: [abmsupport@advancedbusinessmanager.com.au](mailto:abmsupport@advancedbusinessmanager.com.au)  
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## Support Bulletin # 67 BMS Suite VOTI Entry GST on Imports

No GST is paid to overseas suppliers. The customs department calculate the Value of Taxable Imports (VOTI) at the time the goods are cleared through customs. This value often varies from the original purchase price of the goods.

### STEP 1

Ensure BMS Suite for ABM has been installed and registered

### STEP 2

Create a Custom Field on the TransHeaders table called 'ZVOTIACCOUNTREF'. The field should be type single line text and 20 characters in length. Un-tick enter on transactions option.

Editing the ZVOTIACCOUNTREF field

Field Name: ZVOTIACCOUNTREF

Field Type: Single Line Text

Field Length: 20.0

Description: VOTI ACCOUNT REF

Notes:

Enter on Transactions:  Enter on:

Sales Quote	<input type="checkbox"/>
Sales Order	<input type="checkbox"/>
Sales Delivery	<input type="checkbox"/>

Buttons: OK, Cancel

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Create a custom field on the Suppliers table called 'ZisCustomsAgent' The field should be type Yes/No, Field Length 1.0. Do not tick enter on Purchases.

A screenshot of a software dialog box titled "Editing the ZisCustomsAgent field". The dialog has a blue title bar with a close button (X) in the top right corner. The main area is light beige and contains several fields and controls:

- Field Name:** A text box containing "ZisCustomsAgent\_". To its right is a note: "A maximum of 2 memo fields and 16 other fields can be grouped under each tab label".
- Field Type:** A dropdown menu currently showing "Yes/No".
- Field Length:** A text box containing "1.0\_".
- Description:** A text box containing "Customs Agent".
- Group under the Label:** Three radio buttons are present. The first is selected. Below them are three text boxes labeled "Special 1", "Special 2", and "Special 3".
- Notes:** An empty text box.
- Enter on Purchases:** A checkbox that is currently unchecked.

At the bottom of the dialog, there is a help icon (question mark in a circle) on the left, and "OK" and "Cancel" buttons on the right.

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## STEP 3

Ensure an Imports Tax category exists in the ABM data set as follows. Ensure the category type is set to "Not relevant to the GST return"

**Open IMPORTS**

Save and Close Copy Print

**Details**

Category Title:

Category Type:

GST Rate:

**Balances**

	Sales Value	Sales GST	Purchase Value	Purchase GST
This Period to date	0.00	0.00	0.00	0.00

**BAS Boxes to which this category is allocated**

	Gross Value inc. GST	Tax Amount
Sales Invoices		
Purchase Invoices		
Sales Credits		
Purchase Credits		

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## STEP 4

Ensure your supplier is set as an IMPORT type supplier as follows: (Tax Status IMPORT)

**Open Supplier 0001 - Tulip Supplies International**

Save and Close Copy Print Send to Excel

Deliveries Orders Regquisitions Documents Notes  
Account Details Purchasing Contacts Purchase Graph Transactions

**General Information**

Supplier Type: Active Supplier  
Supplier Name: Tulip Supplies International  
Account Code: 0001  
Supplier Group: Trade Suppliers Category:   
Remarks:   
Account Manager: Not applicable Currency: Australia  
Tax Status: Import ABN: 20 785 405 351  
BSB Number: Taxable Import  
Bank Account No.: 987654321  
Payment Reference:   
Is a Sub-Contractor:

**Account Information**

Forward Invoices: 0.00  
Total Balance: -8887.50

Trading Terms: Cash Only  
Prompt Payment Discount: 0.00 %  
Last payment: 8887.50  
on: 25/09/2007

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## STEP 5

Ensure the Customs Agent is set as a normal taxable supplier in ABM (Tax Status TAXABLE)

**Add New Supplier** X

Save and Close Save and New Copy Print Send to Excel

Deliveries	Orders	Requisitions	Documents	Notes
Account Details	Purchasing	Contacts	Purchase Graph	Transactions

**General Information**

Supplier Type: Active Supplier

Supplier Name: AUST CUSTOMS AGENT

Account Code: CUSTOMS

Supplier Group: Sub-Contractors Category:

Remarks:

Account Manager: System Administr Currency: Australia

Tax Status: Taxable ABN:

BSB Number: Taxable  
Import

Bank Account No.:

Payment Reference:

Is a Sub-Contractor:

**Account Information**

Forward Invoices	0.00
Current Balance	0.00
30 Day Balance	0.00
60 Day Balance	0.00
90 Day Balance	0.00
120 Day Balance	0.00
<b>Total Balance</b>	<b>0.00</b>

Trading Terms: Cash Only

Prompt Payment Discount: 0.00 %

Last payment: 0.00

on: None

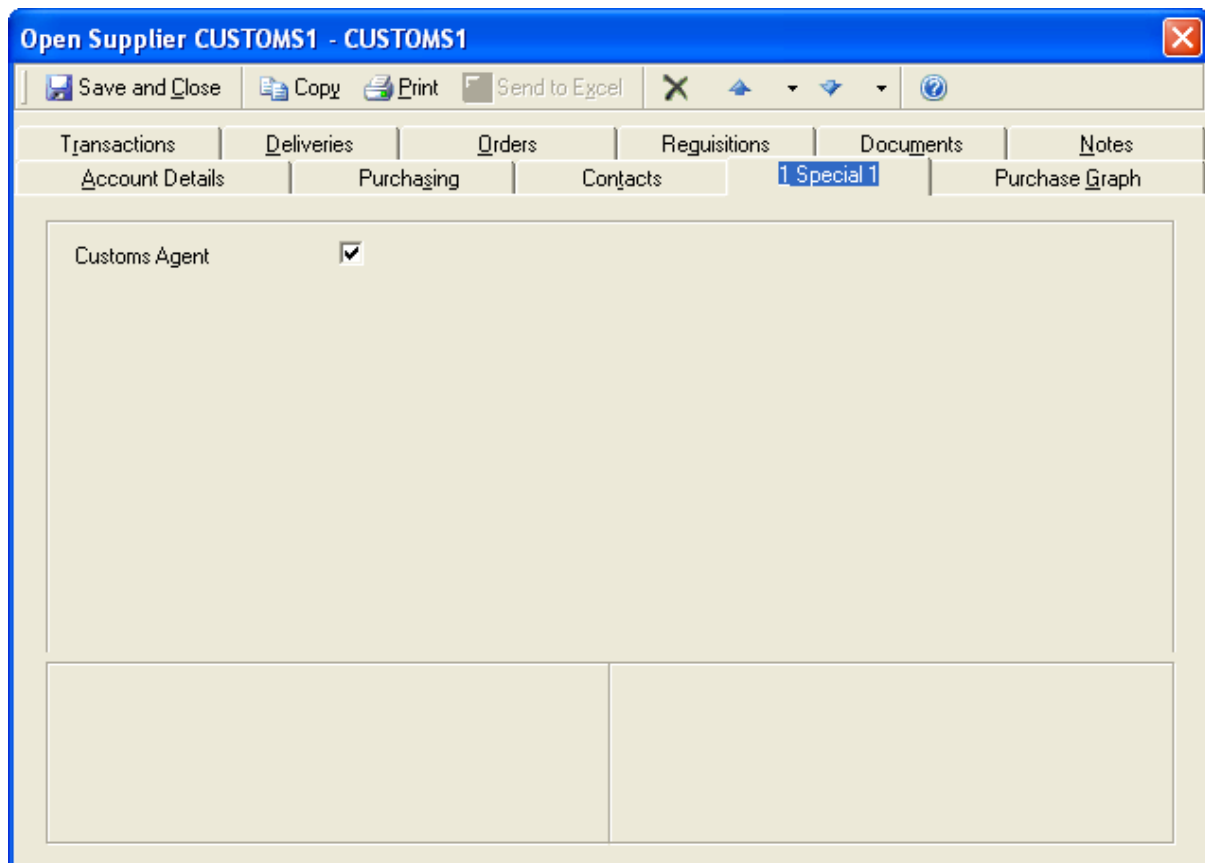
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Also ensure the customs agent is set to Customs Agent Y under the specials tab



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## STEP 6

Log into BMS Suite for ABM and select the VOTI Entry Menu Option

## STEP 7

Click on the SETTINGS Tab and enter the relevant details.

The screenshot shows the BMSSetup window with the following configuration:

Key	Value
GST-Category-Number	3
Import-Category-Number	7
Stock-Purchase-Account	0130
Stock-Purchase-Activity	00
Stock-Purchase-Branch	00
VOTI-SUPPLIER	CUSTOMS}

- The GST-Category-Number must be a valid GST Category number (not name)
- The Import-Category-Number must be a valid Import GST Category number (not name)
- The Stock-Purchases-Account must be a valid GL Purchases Account
- The Stock-Purchases-Activity must be a valid GL Purchases Activity Account
- The Stock-Purchases-Branch must be a valid GL Purchases Branch Account
- The VOTI-Supplier must be a valid SUPPLIER CODE in the ABM data set

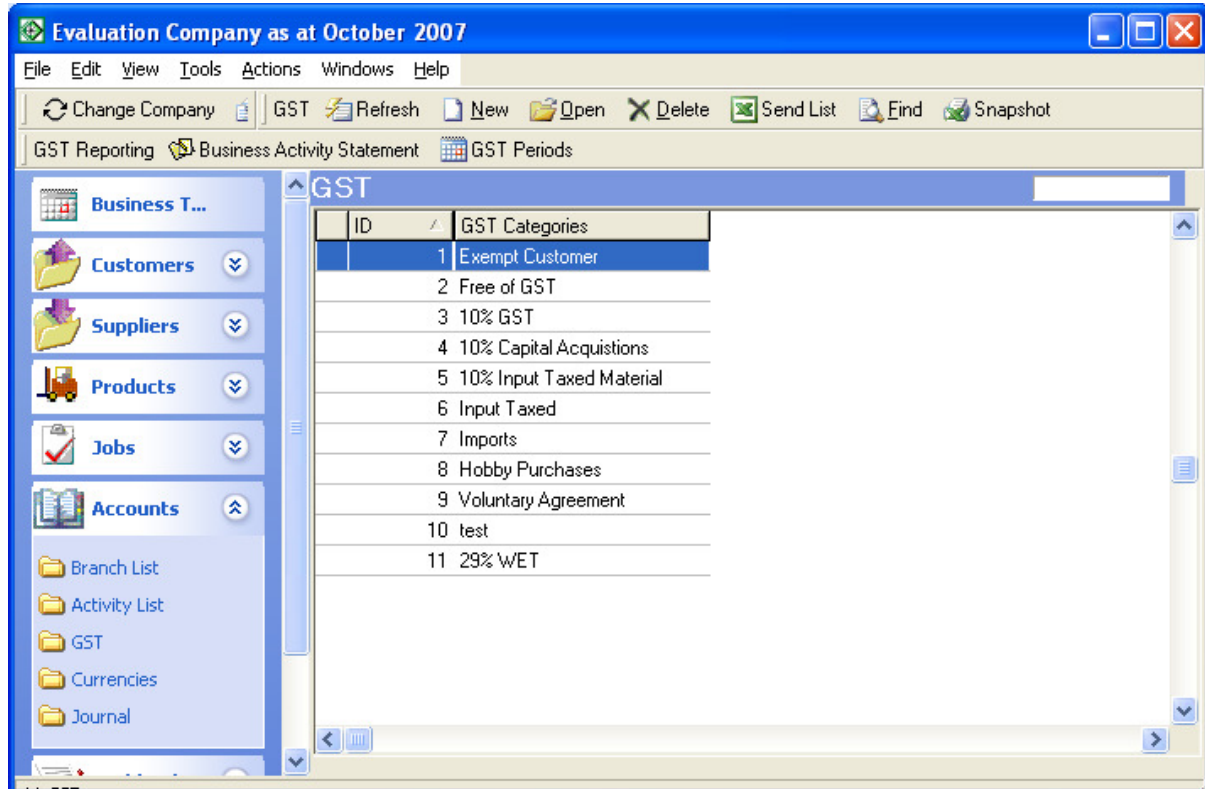
NOTE: The Tax Category numbers (ID) can be seen in ABM by clicking on the Accounts -> GST option and dragging the category number across to the right of the screen

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## STEP 8

When entering the invoice from the overseas supplier in ABM itself, the invoice will have no GST on it as the supplier is set to an import supplier

**Purchase Invoices**

Open Printing Options Line Items Cancel Save & New Save & Close

Invoice Header **Product Item** Text Item Ledger Item Job Item ~~Freight Charges~~

Product Code 01 50 Unit Cost ex.GST 8,000.0000  
 Description ... Pencils Discount % 0.00 %  
 Qty. Invoiced 1 GST Code Imports  
 Qty. Delivered 1 GST Amount 0.00  
 Qty. Ordered 1 Update Selling Prices  
 Location Main Location Bin None  
 Delivery 01/11/2007 Cancel Item Next Item

Code	Description	Quantity	Price	Discount	Exc.GST	GST	Inc.GST
01	Pencils	1	8,000.00	0.00	8,000.00	0.00	8,000.00
Line No.1 Batch Total 0.00		Totals		0.00	8,000.00	0.00	8,000.00

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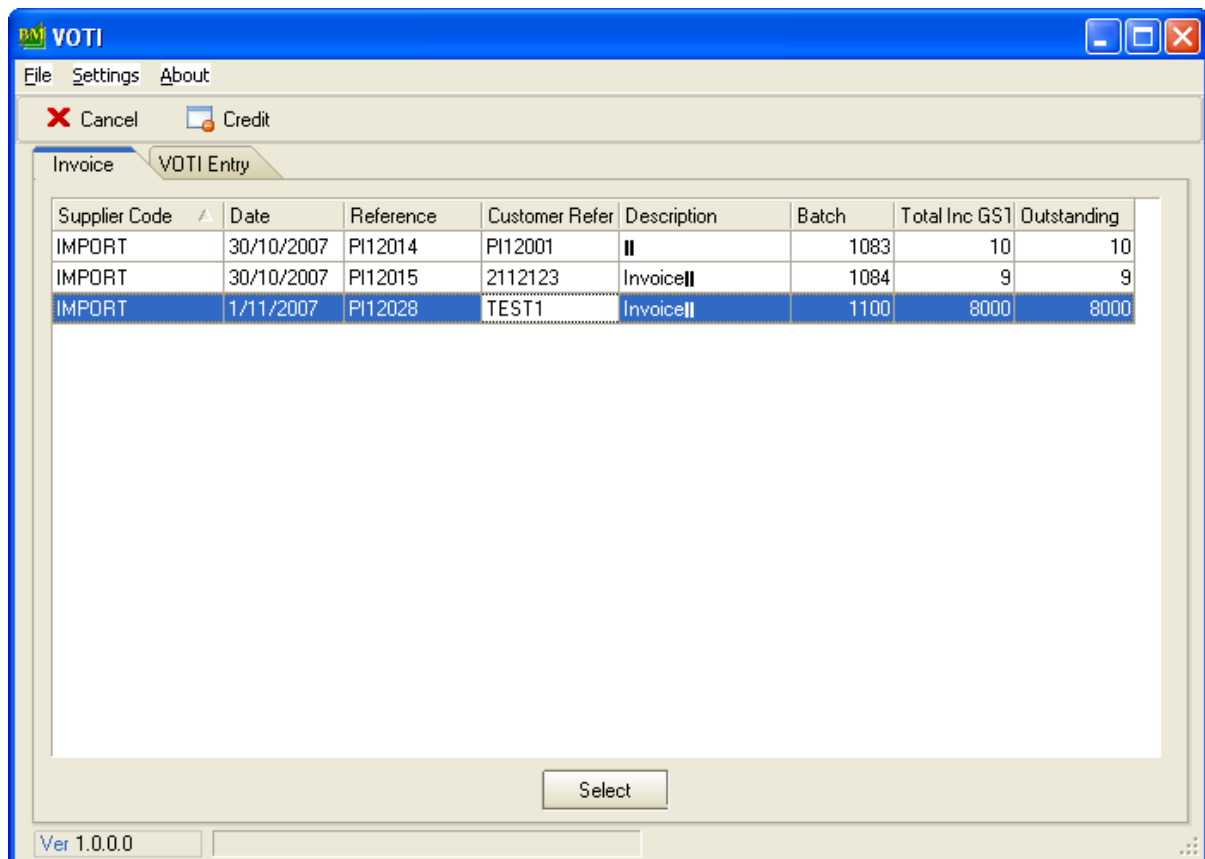


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## STEP 9

When the customs agent documentation has arrived and the VOTI is known, you can run BMS Suite for ABM VOTI entry and select the invoice to resolve.



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You can then enter the VOTI, save and exit or save and new

Code	Description	Quantity	Price	Discount	Exc GST	GS
01	Pencils	5	8000	0	8000	

## STEP 10

The CUSTOMS Supplier in ABM will be automatically updated with an invoice of 10% of the VOTI value. In this case \$ 800

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## STEP 11

This results in the BAS being updated with the correct values

Business Activity Statement			Calculation Sheet		
		0	Capital purchases inc. GST	G10 \$	0
		0	Other purchases inc. GST	G11 \$	8,800
Total sales inc. GST	G1 \$	0	Total purchases inc. GST	G12 \$	8,800
Export sales	G2 \$	0	Purchases for input taxed	G13 \$	0
Other GST-free sales	G3 \$	0	Purchases with no GST	G14 \$	0
Input taxed sales	G4 \$	0	Private use & non-deductable	G15 \$	0
Total GST-free and input taxed	G5 \$	0	Total non-creditable purchases	G16 \$	0
Total taxable sales	G6 \$	0	Total creditable purchases	G17 \$	8,800
Less Sales Adjustments	G7 \$	0	Less Purchase Adjustments	G18 \$	0
Total after adjustments	G8 \$	0	Total after adjustments	G19 \$	8,800
GST payable = G8/11	G9 \$	0	GST credit = G19/11	G20 \$	800
Total of salary, wages, etc.	W1 \$	0	Other amounts withheld	W3 \$	0
Withheld from W1 payments	W2 \$	0	Withheld where no ABN quoted	W4 \$	0
PAYG instalment income	T1 \$	0	ATO instalment rate	T2 %	
New varied rate	T3 %		Reason for variation code	T4	
FBT instalment	F1 \$	0	Varied FBT amount	F3 \$	0
Estimated FBT for the year	F2 \$	0	Reason for variation code	F4	

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